

## JOB POSTING

### Summer Day Camp Leader

Our Club provides a safe, supportive place where children and youth can experience new opportunities, overcome barriers, build positive relationships and develop confidence and skills for life.

#### **Responsibilities:**

- Create a welcoming, caring environment for children and their families that encourages daily participation
- Maintain a safe environment for children during programs, while transporting and on field trips
- Develop program plans and implement, fun, engaging, creative activities to help promote self-expression
- Demonstrate strong communication and collaboration skills with a team, supervisors and other professionals
- Ensure that all equipment is functional and in safe working condition
- Maintain professional relationships with staff, volunteers, parents and children
- Attend and actively participate in staff meetings and trainings
- Maintain and uphold the BGC Pembroke Mission Statement and Core Values

#### **Qualifications:**

- Must have valid Standard First Aid and CPR C (or willingness to acquire)
- Must be able to provide a Criminal Reference Check with Vulnerable Sector Screening in accordance with the Police Record Checks Reform Act (PRCRA)
- High Five Certified -"Principles of Healthy Child Development" (or willingness to acquire)
- Experience working with children and youth
- Strong supervision, facilitation, leadership and recreation skills
- Good decision making and problem solving skills

#### **Assets:**

- Food Handler's Certification
- Valid Driver's License

#### **Salary:**

- \$15/Hour

Please send your cover letter and resume by Wednesday, June 16<sup>th</sup> at 4pm to:

Rhodina Turner, Executive Director  
275 Pembroke Street East, Pembroke, ON K8A 3J9  
executivedirector@boysandgirlsclubofpembroke.org

Only candidates selected for the interview process will be contacted